

Manor Park First School

Annual Academic Report

Dear Parents/Carers,

As we approach the end of the academic year, I am pleased to share with you your child's annual report for 2023/24. This gives an overview of your child's achievements this year, as well as some indications for their progress in the year ahead. I hope that you find its contents informative, and that you enjoy the opportunity to celebrate the progress made.

If you have any questions about the report, please do not hesitate to contact the school to make an appointment to discuss its content with your child's class teacher.

Your child

Name:	Teacher and Year:	Date:
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Attendance

Number of sessions attended (half days):	Percentage attendance: Average for all Manor Park's pupils:
Unauthorised absences (half days):	Authorised Absences (half days):
Number of Lates:	

Teacher's general comments about the year – including any detail about the wider curriculum, behaviour, participation in school life, attitude to learning etc.

This table provides a highlighted summary of your child's attendance, general behaviour and effort

Preparation for learning	Attendance	Behaviour	Effort
Exceptional	Attendance is 99% or higher. Always in school on time.	A role model for other pupils due to their excellent behaviour.	Goes beyond expectations in lessons and with home learning.
Good	Attendance is 96% or higher. Very rarely late to school.	Always meets the Manor Park's Expectations for behaviour.	Consistently good effort with all work set.
Could improve	Attendance falls below 96% or occasionally late to school.	Occasionally misses learning opportunities due to behaviour.	Effort is sometimes good, but not always consistently applied.
Cause for Concern	Attendance is below 90% or frequently late to school.	Incidents of poor behaviour cause disruption for self and other pupils.	Shows a poor attitude in lessons or to home learning.

Key to symbols

	Attainment	Progress	Effort
	Well below the expected standard	Little or no	Cause for concern
	Working towards expected	Some	Could improve
	Expected	Expected	Good
	Above expected	Above	Excellent

Curriculum subjects – achievement and effort

English					
SS Score:	Attainment		Progress		Effort
Reading					
Writing					
Spelling, Punctuation and Grammar					
Comments...					
...					
...					
...					

Mathematics - Including Number, Problem Solving, Reasoning, Shape, Measure and Handling Data					
SS Score:	Attainment		Progress		Effort
Overall					
Comments...					
...					
...					
...					

Signed:

Teacher: _____

Pupil: _____

Headteacher: _____

Date: _____