

Glossary of Terms

SEND	Special Educational Needs and Disabilities
SENDCo	Special Educational Needs and Disabilities Coordinator
ELSA	Emotional Literacy Support Assistant
PRE	Pupil Relationships and Engagement Lead
TA	Teaching Assistant
BST	Behaviour Support Team
SALT	Speech and Language Therapist
EP	Educational Psychologist
SENSS	Special Education needs Support Service
SEN Support	This is the that level your child will be placed on the SEN register. The extra support is managed and maintained by school staff
Support Plan	This is an individual support plan to target special educational and mental health needs.
EHCP	An education, health and care (EHC) plan is for children and young people aged up to 25 who need more support than is available through special educational needs support.

Please remember we are always here to listen and answer any questions you may have.



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Special Educational Needs and Disabilities: a guide for parents and carers



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SEND at Manor Park First School

The term 'special educational needs' has the following legal definition:

Children with special educational needs or disabilities (SEND) all have learning difficulties or disabilities that make it more difficult for them to learn or access education than most children of the same age.

These children need extra or different help from that given to other children of the same age. (Children and Families Act 2014). At Manor Park, we believe that all children should be valued and have the right to a full and varied curriculum in order to achieve their full potential. We recognise that SEND may take a variety of forms including behavioural, social communication, language needs and specific learning difficulties. The level of a child's need will determine the level of extra support put in place.



Process of Identification

If a teacher at Manor Park feels that a child may have a special educational need, they will talk to you as parents/carers. They will also pass in the information to the school Special Educational Needs and Disability Coordinator (SENDCo) who will gather more information by looking at the child's work, carrying out observations and talking to the child.

If the SENDCo decides the child would benefit from extra support, they will be placed on the school SEN register and given an SEN Support Plan. This will only be done in consultation with the child's family.

Levels of Support

An SEN Support Plan will outline specific targets for the child and how they will be achieved. They will give details of any specific intervention programmes to be used and the level of any extra adult support your child will receive.

If your child continues to need a high level of extra support and/or is not making progress in one or more areas of the curriculum, it may be necessary for the SENDCo to involve external agencies such as the Speech and Language Therapist (SALT) or an Educational Psychologist (EP). Occasionally it may be decided that a child would benefit from an Education, Health and Care Plan. This decision will be made jointly by parents, the SENDCo and any external agencies, following a high level of support for the child. An application to the Local Authority would then be made for them to agree.

Parental Involvement

Communication between parents and school is key for any child to achieve their best and this is especially important for children with special educational needs. At Manor Park we operate an open door policy so teaching staff are able to keep you updated on your child's progress in an informal way.



It is also possible to meet with the school SENDCo to discuss any concerns you may have. The SENDCo can normally be contacted via the school office. Alternatively, you can arrange a meeting with her and your child's class teacher after school.

