

# Prevent Duty Risk Assessment

May 2017/Updated November 17

No	Prevent Vulnerability / Risk Area	Risk Rating High / Medium / Low	Action taken /already in place to address risk	Owner
1	<p><b><u>Leadership</u></b> Do the following people have a good understanding of their own and school responsibilities in relation to the 'Prevent Duty'?</p> <ul style="list-style-type: none"> <li>● The Governing Body</li> <li>● SLMT</li> <li>● Staff (teaching and support)</li> </ul>	Low	<p><u>The Governing Body</u> Online training made available to all governors at a meeting 09/05/16.</p> <p><u>SLMT</u> Deputy DSL attended County Prevent training. - 25.11.15 Head/DSL has undergone Prevent elearning. - 4.5.16</p> <p><u>Staff</u> Staff have received training from DSL as part of Safeguarding training. Staff complete online PREVENT training during INSET. - 1.9.16 (new staff completed training as they arrive - shared on annual google forms)</p>	<p>Governing Body (GB)</p> <p>Tina Hill</p> <p>Melanie Pallister (MP)</p> <p>MP</p>
2	<p><b><u>Partnership</u></b> 1) Is there active engagement from the School's Governors, SLMT and staff?  2) Does the school have an identified single point of contact (SPOC) in relation to</p>	<p>Low</p> <p>Low</p>	<p>To be put on the agenda, on a termly basis, for governors to receive report of any extremist concerns. SPOC - Mrs Melanie Pallister</p>	<p>GB</p> <p>MP</p>

	Prevent?  3) Does the school engage with the Regional Prevent Coordinator, Local Authority, Police Prevent leads and engage with local Prevent Boards / Steering Groups at Strategic and Operational level.	Low	Melanie Pallister to attend any meetings that are arranged and feedback any information to the Governing Body, SLMT and staff	MP
3	<b><u>Staff CPD</u></b> Do all staff have sufficient knowledge and confidence to: <ul style="list-style-type: none"> <li>• Exemplify British values in their management, teaching and though general behaviours in the school</li> <li>• Understand the factors that make students vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism</li> <li>• Have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response</li> </ul>	Low	British Values are taught in school through a range of curriculum areas including PSHCE and Values for Life.  Whole school training has been undertaken as part of Safeguarding training. - 4.9.17  E learning website address was shared with staff 1.9.16, staff completed training and signed Google Form to acknowledge. Revisited 4.9.17	MP LJ  MP

4	<p><b><u>Welfare and Pastoral support</u></b></p> <p>1) Are there adequate arrangements and resources in place to provide pastoral care and support as required by the school</p> <p>2) Are there adequate monitoring arrangements to ensure that this support is effective and supports the school's welfare and equality policies</p>	Low	<p>Two ELSA support advisors in place who provide support to parents and children. They are both available during school hours.</p> <p>In addition we have the support of the local church and minister.</p> <p>The work undertaken by the support advisors is monitored by the Assistant Head for Inclusion and Pastoral Support, Emily Birch) and fed back to SMLT.</p>	<p>MP</p> <p>Emily Birch EB SLMT</p>
5	<p><b><u>Speakers and Events</u></b></p> <p>1) Is there an effective policy / framework for managing speaker requests</p> <p>2) Is there a policy / framework for managing on school events</p> <p>3) Are off site events assessed for risk under the framework of the Prevent duty</p>	<p>Low</p> <p>Low</p> <p>Low</p>	<p>There is no formal framework currently in place. Speakers are selected by the school and any request is subject to the Head confirmation.</p> <p>No</p> <p>Risk assessments for off site visits to be assessed under the framework of the Prevent duty by the group leader.</p> <p>Near miss incidents of concern should be recorded and raised with the SPOC</p>	<p>MP</p> <p>MP</p>

6	<p><b><u>Safety Online</u></b></p> <p>1) Does the school have a policy relating to the use of ICT and does it contain a specific reference and inclusion of the Prevent Duty?</p> <p>2) Does the school employ filtering / firewall systems to prevent staff / students / visitors from accessing extremist websites and material?</p> <p>3) Does this also include the use of their own devices via Wi-Fi?</p> <p>4) Does the system alert to serious and / or repeated breaches or attempted breaches of the policy?</p>	<p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p>	<p>Online Safety/ AUP and Data Protection Policies for use of ICT. Staff receive online safety training covering appropriate monitoring - 21/09/2016</p> <p>Filtering is through RM Safety Net Plus</p> <p>Yes</p> <p>Device monitoring procedures and a reporting system are in place.</p>	<p>TB</p> <p>TB</p> <p>TB</p> <p>TB</p>
7	<p><b><u>Prayer and Faith Facilities</u></b></p> <p>Does the school have prayer facilities?</p> <p>Are there good governance and management procedures in place in respect of activities and space in these facilities?</p>	<p>Low</p> <p>Low</p>	<p>Daily worship including prayer in the main hall. Prayers at lunchtime. An outside reflective/Quiet Area.</p> <p>Prayers are led by teaching staff</p> <p>All the spaces mentioned above are supervised by staff within the school.</p>	<p>MP</p> <p>MP</p>

8	<p><b><u>School Security</u></b></p> <p>1) Are there effective arrangements in place to manage access to the school by visitors and non-students / staff?</p> <p>2) Is there a policy regarding the wearing of ID in school and is it enforced?</p> <p>3) Are dangerous substances kept and stored on site?</p> <p>4) Is there a policy in place to manage the storage, transport, handling and audit of such substances?</p> <p>5) Is there a policy covering the distribution (including electronic) of leaflets or other publishing material</p> <p>6) Does the school intervene where off site activities are identified or are likely to impact upon staff and / or students ie. leafleting , protests etc?</p>	<p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p>	<p>Access to the school is via the main entrance where all visitors are required to sign in and obtain a visitor badge to wear whilst on the school grounds.</p> <p>Yes</p> <p>Cleaning materials and other toxic materials are kept by the cleaning team and caretaker under locked storage.</p> <p>There is a risk assessment for the handling, storage and transport of dangerous substances.</p> <p>The school only distributes letters written by staff. We do not distribute leaflets for other organisations.</p> <p>Risk assessments are completed for all trips and consideration would be given if it was felt there would be disruption to the visit by protests.</p>	<p>Admin staff</p> <p>MP</p> <p>GD</p> <p>CW / GD</p> <p>MP</p> <p>MP</p>
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9	<p><b><u>Safeguarding</u></b></p> <p>1) Is protection against the risk of radicalisation and extremism within Safeguarding and other relevant policies?</p> <p>2) Do safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism?</p> <p>3) Does the school utilise Channel as a support mechanism in cases of radicalisation and extremism?</p> <p>4) Does the school have a policy regarding referral to Channel identifying a recognised pathway and threshold for referral?</p>	<p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p>	<p>Policies have been updated to reflect the Prevent Duty</p> <p>Staff continue to have annual Safeguarding Training which includes the Prevent duty. SAfer Working practices training 18.10.17</p> <p>Have not used at present but would utilise if the need occurred</p> <p>Use of Dorset County Councils policies for Safeguarding and their procedures are adhered to. Dorset Threshold Tool is used.</p>	<p>MP</p> <p>MP</p> <p>MP</p> <p>MP</p>
10	<p><b><u>Communications</u></b></p> <p>1) Is the school's Prevent Lead and their role widely known across the school?</p> <p>2) Are staff and students made aware of the</p>	<p>Low</p> <p>Low</p>	<p>DSL and deputy DSL roles are known throughout the school. Melanie Pallister - DSL Emily Birch and Tina Hill - Deputy DSL Staff understand the importance of reporting any suspicions to them.</p> <p>Staff have received training and are aware</p>	<p>MP</p> <p>MP</p>

	Prevent Duty, current risks and appropriate activities in this area?  3) Are there information sharing protocols in place to facilitate information sharing with Prevent partners?	Low	that the Prevent Duty does not apply solely to pupils but also to radicalisation of staff and visitors  Yes	MP
11	<b><u>Incident Management</u></b>  1) Does the school have a Emergency Plan which is capable of dealing with terrorist related issues?  2) Is a suitably trained and informed person identified to lead on the response to such an incident?  3) Does the Communications / Media department understand the nature of such an incident and the response that may be required?  4) Does the school have effective arrangements in place to identify and respond to tensions in or out of school which might impact upon staff, student and / or public safety?  5) Are effective arrangements in place to ensure that staff and students are advised of tensions and provide advice where necessary	Low  Low  Low  Low  Low	Yes, Emergency Plan in place which is reviewed annually by the Governing Body  The Emergency Plan sets out the responsibilities of lead personnel from staff and Governing Body  Headteacher and Governing Body would liaise with DCC in the event of such an incident  Policies in place  Headteacher would advise staff as necessary	Claire Warne CW  MP  MP  MP  MP

12	<p><b><u>Staff and Volunteers</u></b></p> <p>1) Does awareness training extend to sub-contracted staff and volunteers?</p> <p>2) Is the school vigilant to the radicalisation of staff by sub-contracted staff and volunteers</p>	<p>Low</p> <p>Low</p>	<p>Sub-contracted staff employed at the school and volunteers would have been made aware of the Safeguarding Policy which includes the Prevent Duty. They will also have undergone a DBS check.</p> <p>All staff are aware to be vigilant and who to report concerns to.</p>	<p>MP</p> <p>MP</p>
13	<p><b><u>Freedom of Expression</u></b></p> <p>Does the school have a Freedom of Speech / Expression Policy?</p> <p>2) Does this policy recognise and incorporate the risks associated with radicalisation and extremism?</p> <p>3) Is the need to protect vulnerable individuals covered within this policy?</p>	<p>Low</p> <p>Low</p> <p>Low</p>	<p>There is no specific policy on Freedom of speech but the Prevent Duty is incorporated into existing policies</p>	<p>MP</p>
14	<p><b><u>Extremist Groups in the Community</u></b></p> <p>Is the school aware of the existence of extremist groups in the community and their potential impact on its staff and students?</p> <p>Are regular briefings organised with the local Police Prevent Leads in order to exchange information about the potential for radicalisation among the school's staff and</p>	<p>Low</p>	<p>The school is not aware of any extremist groups in the area</p>	<p>MP</p>



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