



Manor Park CE (VC) First School and Pre-school

Melstock Avenue, Dorchester

Dorset, DT1 2BH

Telephone: 01305 268741

Website: www.manorpark.dorset.sch.uk

Headteacher: Mrs Melanie Pallister

Admission Form

If you have any difficulty in filling in any part of this form, please speak to a member of staff who will be happy to help you.

PLEASE COMPLETE IN BLOCK CAPITALS.

All information given on this form will be treated in the strictest confidence.

Child's First Name(s) _____ Surname _____

Name known as _____ Legal Surname (If different) _____

Date of Birth _____ Gender _____ NHS Number _____

Current Address _____

Postcode: _____

Home Telephone _____ Mobile Telephone _____

Email Address _____

Please give details of any other children in the family:

Name _____ School _____ Date of Birth _____

Name _____ School _____ Date of Birth _____

Name _____ School _____ Date of Birth _____

Previous School / Pre-school _____

Contact details 1

Name _____ Relationship to child _____

Parental responsibility Yes / No At same address as the child Yes / No

If different, please give address: _____

Postcode _____

Home Phone _____ Mobile Phone _____ Work Phone _____

Email Address _____

Contact details 2

Name _____ Relationship to child _____

Parental responsibility Yes / No At same address as the child Yes / No

If different, please give address: _____

_____ Postcode _____

Home Phone _____ Mobile Phone _____ Work Phone _____

Email Address _____

Contact details 3

Name _____ Relationship to child _____

Parental responsibility Yes / No At same address as the child Yes / No

If different, please give address: _____

_____ Postcode _____

Home Phone _____ Mobile Phone _____ Work Phone _____

Email Address _____

Does anyone else hold parental responsibility for the child (e.g grandparents) Yes / No

If Yes, please provide details including address _____

PLEASE COMPLETE THIS BOX IF SOMEONE OTHER THAN THE CHILD'S NATURAL PARENTS HAVE RESPONSIBILITY FOR THE CHILD

Is the child living with you by virtue of:

- | | |
|---|----------|
| a. A Residence Order | Yes / No |
| b. A Care Order | Yes / No |
| c. You are providing accommodation for a child not in care on behalf of a Local Authority | Yes / No |
| d. An Emergency Protection Order | Yes / No |
| e. You are a legally appointed guardian | Yes / No |
| f. You are a private Foster Parent | Yes / No |

Are there any Court Orders in place regarding the child? Yes / No

(If yes and relevant, please supply a copy to the school)

Is either parent serving in the Armed Forces? Yes / No

(This refers to the child living with a parent, step-parent, parent's civil partner or a person with parental responsibility who is a current member of the 'regular' armed forces and has been assigned Personnel Status Category 1 or 2 by the Secretary of State for Defence).

If duplicate copies of weekly newsletters / reports / parents' evening information etc is required for an estranged parent, please provide details so this information can be forwarded.

Please note that any natural parent has a legal right to receive this information:

Name _____ Relationship to child _____

Does this person have parental responsibility? Yes / No

Address _____

Postcode: _____

Telephone Number _____ Email Address _____

(The school will use this information to contact estranged parents to share that their child is a pupil at Manor Park CE First School and asking them to inform the school of the types of information they require)

How will the child be travelling to school? (e.g car/walk/bus) _____

What will your child's lunch arrangements be? Packed Lunch / Hot Meal / Free School Meals

Does your child receive free school meals? Yes / No

UNIVERSAL FREE SCHOOL MEALS

All children in Reception, Year 1 and Year 2 are entitled to a free lunch meal. Parents of children who might be entitled to Free School Meals because they are in receipt of qualifying benefits are strongly encouraged to check eligibility. This is because, even though your child will automatically get a meal, it enables the school to access additional funding for the Pupil Premium which is used to provide additional support for your child. You will also qualify for assistance with your child's uniform. If you are in receipt of Income Support, Income Based Jobseeker's Allowance or Child Tax Credit, please complete an online application form at www.dorsetforyou.gov.uk/free-school-meals or telephone Dorset County Council on 01305 221000

Does your child have any special needs or disabilities? Yes / No

If so, please provide details:

Are any of the following in place for your child?

Early Years Action Yes / No

Early Years Action Plus Yes / No

Educational Health Care Plan (EHCP) Yes / No

What special support will your child require in our school?

What is the main religion in your family? (Please circle)

Buddhist Christian Hindu Jewish Muslim Sikh Other No Religion

What language(s) is/are spoken at home?

Are other languages spoken in the wider family? Yes / No

If yes, please specify which languages:

Ethnic Origin

Our ethnic background describes how we think of ourselves. This may be based on many things including, for example, our skin colour, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth. Any information you provide will be used solely to compile statistic on the school careers and experiences of pupils from different ethnic background, to help ensure that all pupils have the opportunity to fulfil their potential. These statistics will not allow individual pupils to be identified. From time to time the information will be passed to the Local Authority and the Department for Education (DfE) to contribute to local and national statistics. Please study the list below and tick one box only to indicate the ethnic background of your child

White

- British
- Irish
- Gypsy
- Roma
- Traveller
- White European
- Other White background

Mixed

- White and Black Caribbean
- White and Black African
- White and Asian
- Other Mixed background

Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Nepali
- Other Asian background

Black or Black British

- Caribbean
- African
- Any other Black background
- Chinese
- Any other ethnic group

- I do not wish my child's ethnic background to be recorded

I confirm that the details supplied on this admission form are accurate and correct at the time of completion.

Signature of Parent / Carer _____ Date _____

We hold all data under the Data Protection Act 1998 and the General Data Protection Regulations 2018. How your information is used is described in the privacy notice which can be found on the school website.

EMERGENCY CONTACTS (Please list in order of contact preference)

1st This person will be contacted first in the event of an emergency	Full Name: Relationship to the child:	Address:	Home Phone Number: Mobile Phone Number: Work Phone Number:
2nd	Full Name: Relationship to the child:	Address:	Home Phone Number: Mobile Phone Number: Work Phone Number:
3rd	Full Name: Relationship to the child:	Address:	Home Phone Number: Mobile Phone Number: Work Phone Number:

Pre-School Parents Only

Due to our Pre-School collection protocol please provide a password which can be used when your child is being collected by another authorised adult.

Password: _____

EMERGENCY CONSENT

I give permission for the school to administer first aid when required and to also seek emergency treatment at a hospital or surgery in my absence. I understand the school will make every effort to contact me at the same time.

Signed _____ Full Name _____

Date _____