



Google Classroom

Acceptable use and Consent

Google Classroom is for educational use only, including content related to classroom assignments, projects, and curriculum related work. Since the servers are not located in Great Britain, steps must be taken by all users to ensure that sensitive, confidential and /or personally identifiable information is not shared in any messages, attachments, files and documents created or uploaded into the school's managed Google for Education platform. According to the Google for Education Terms of Service, all information shared with Google is owned by the school and can be removed at any time.

At Manor Park, Google Classroom will be used in Year 1, Year 2, Year 3 and Year 4 and is a fantastic tool for sharing information between school and home. It is also a great opportunity for us to be role models for our children, showing how, as good digital citizens, we are respectful and supportive of each other online.

As part of our continuing drive to raise awareness of the importance of digital citizenship, we would like to outline what constitutes inappropriate behaviour online and the steps we will take to ensure our Classroom experience remains positive.

Examples of inappropriate behaviour;

- Negative comments about any post, individual or activity.
- Complaints about any post, individual or activity.
- Intolerance towards any individual or group of people.
- Posting inappropriate images.
- Using the platform as a form of social media between pupils and adults at home.
- Posting and sharing information and/or images that are not related to the learning set or tasked.

Steps we will take;

- Any account where comments have been deemed inappropriate by the school will be immediately suspended.
- Owners of suspended accounts will need to come into school to speak with the Headteacher before the account is reactivated.
- Accounts where there has been a second occasion of an inappropriate conduct will be permanently deleted. In this event, the children will still have access to Google Drive though a limited account managed within school.

Therefore by submitting the form you are agreeing to your child having access to this platform and the terms above regarding the appropriate use of Google Classroom.